

**Catamount Access Television Corporation**

Board of Directors Meeting Minutes

Monday, September 25, 2023

1. **Lisa Byer convened the reorganizational meeting via video conference at 4:01 pm with the following members present; Tim Scoggins, Sarah Krinsky, Dan Cross, Dave LaChance, Asa Morin, Jack Rossiter-Munley, Frank Barnes, Lisa Byer, Executive Director, and William Gardner – Operations Manager. Greg Van Houten was absent.**
2. Alex Burke asked for a motion to appoint Tim Scoggins to the vacant board seat due to an oversight and failure to include him on the election ballot.

**MOTION: DAVE LACHANCE MOVED TO APPOINT TIM SCOGGINS TO THE VACANT BOARD SEAT. DAN CROSS SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.**

3. The new and current board members introduced themselves during the reorganizational portion of the meeting.
4. Lisa Byer asked for nominations for officers. Dan Cross nominated Tim Scoggins for President. Tim Scoggins nominated Dan Cross for Vice President. Tim Scoggins nominated Greg Van Houten for Treasurer. Tim Scoggins nominated Sarah Krinsky for Secretary.

**MOTION: LISA BYER MOVED TO ELECT THE SLATE OF OFFICERS AS PRESENTED. ALL MEMBERS VOTED IN FAVOR OF THE MOTION AND THE MOTION PASSED.**

5. **APPROVAL OF MINUTES:** Tim Scoggins asked for approval of the Board Minutes of August 28, 2023.

**MOTION: DAN CROSS MOVED TO APPROVE THE MINUTES OF AUGUST 28, 2023, BOARD MEETING. SARAH KRINSKY SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.**

6. **BUDGET APPROVAL:** Lisa Byer explained that there have been no changes to the budget that was presented at the August meeting. She and William clarified that the only figures that are expected to change will be the carryover numbers once the fiscal year ends. They can provide an update of those figures at the next meeting. Tim Scoggins asked for a motion to approve the Fiscal Year 2024 Budget.

**MOTION: FRANK BARNES MOVED TO APPROVE THE FISCAL YEAR 2024 BUDGET AS PRESENTED. DAN CROSS SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.**

7. **FINANCE REPORT:** Lisa reviewed the financial reports for the month of August 2023 and answered questions from the board with the help of William Gardner.
8. **EXECUTIVE DIRECTOR REPORT:** The Director's report was distributed to the board prior to the meeting for their review. Lisa reviewed the staff activity reports. She noted that William is working to get an updated quote to replace the furnace which will include looking at alternative energy options.

Lisa discussed her report to the board regarding the handicap lift. She explained that this has been a difficult process for a long time and that the subject has been discussed as part of her annual performance review. It has been her long-time goal to resolve the issues. Tim Scoggins provided a summary of the situation based on his visit to the facility and Lisa's report. Lisa noted that there had not been requests for the lift in many years. She said that it was important to have all the facts laid out so that future actions can be considered including seeking variances and developing policies and procedures. The board will continue the discussion at the next board meeting based on whether the battery to the lift successfully charges and any further thought development on the issue.

Lisa updated the board on the statewide efforts for additional gap funding and legislative solutions for long-term funding. She attended a training session for legislative and community outreach to support the efforts. Lisa provided an update regarding the technical issues with the CASTUS system and reported that most of the streaming issues seem to be resolved, the closed captioning issues are also resolved but they are working to determine if the delay is standard, and the direct output of data for the program guide is up and running.

Lisa will follow up with Asa Morin at the Vermont Veteran's Home regarding improving on the Veteran's Honors for this year's Veteran's Day. Lisa will be attending the Northeast Alliance for Community Media in Burlington in November.

9. **PUBLIC COMMENT:** Alex Burke thanked everyone for his time on the board and looks forward to seeing how the organization continues to develop. Dave LaChance also thanked the board for the opportunity to serve on the board and said that he'll be watching and rooting for CAT-TV.

10. **MOTION: DAN CROSS MOVED TO ADJORN THE MEETING. SARAH KRINSKY SECONDED THE MOTION. THE MEETING ADJORNED AT 4:49PM.**

Respectfully submitted by,  
Sarah Krinsky, Secretary