

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, June 27, 2022

- 1. Tim Scoggins convened the meeting via video conference at 4:03pm with the following members present; Marcia Noyes, Sarah Krinsky, Greg Van Houten, Lisa Byer – Executive Director and William Gardner – Operations Manager. Dave LaChance, Dan Cross and Alex Burke were absent.**
- 2. APPROVAL OF MINUTES:** Tim Scoggins asked for approval of the May 23, 2022, Board Minutes.

MOTION: MARCIA NOYES MOVED TO APPROVE THE MINUTES OF THE MAY 23, 2022, BOARD MEETING AS PRESENTED. SARAH KRINSKY SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

- 3. FINANCE REPORT:** Lisa presented the finance report for May. She and William answered questions from the board.
- 4. EXECUTIVE DIRECTOR'S REPORT:** The Director's report was distributed to the board prior to the meeting for their review. Graduation went well given the set-up changes. Tony is working on the new Video on Demand server up and running and working on the archiving project with Josh. Lisa is hopeful that the driveway paving will be completed this summer, however there are concerns of price increases. William was able to secure a quote for putting in a fence along the back to prevent foot traffic on the property. Dwyer's quoted \$3600 to remove antique fence, clear out the overgrowth, put in a 6' fence with a screening. Given the difficulty securing the contractor, Lisa approved the expense. The board supported that decision. It was decided that if Lisa wanted the old fence for her personal use, she could do so. If it isn't feasible for her to take the fence, the Board will discuss other options.

Lisa reported that Mike Cutler is on Parental Leave following the birth of his daughter. He is eligible for 6-weeks but plans to take 4-weeks initially and the remaining 2-weeks in the fall. She reported that Mike has remained communicative, and all is running well in his absence. Lisa discussed the upcoming Board Election and reminded everyone that Marcia Noyes has reached term limits. Asa Morin, Deputy Administrator at the Vermont Veterans Home will be running. Greg Van Houten agreed to run for another term. Lisa did request nominations from the public as is the practice.

Lisa updated the board on progress on the goals set forth for the year. While progress is being made on all the goals, they are focusing on increasing membership. Lisa is finding that progress is slow and that she needs help in finding ways to reach more people. Several ideas were brought up including reaching out to the members of various nonprofit boards and plea for members during live meeting coverage. Lisa suggested forming a committee or holding a special meeting to discuss, instead Lisa was asked to email the full board asking them for messaging ideas.

The grant funded youth training workshop concluded with 4 students. William filled in for Mike's absence and there is a plan keep the students engaged as members. They will offer another class in the fall. Lisa renewed the contract with the Town of Pownal for meeting coverage for their renewal on July 1st. They have requested that a CAT-TV representative attend their next meeting and asked questions regarding the number of viewers. Lisa is prepared to attend the meeting and discuss the value of CAT-TV's meeting coverage. William is working on the new budget, and they will present a draft at the August Meeting for approval at the September Meeting. Lisa proposed skipping the July meeting and without objection the board agreed to skip the July 25th meeting. Lisa encouraged the board to stop by to pick up tote bags filled with promotional items.

MOTION: GREG VAN HOUTEN MOVED TO ADJORN THE MEETING. MARCIA NOYES SECONDED THE MOTION. THE MEETING ADJORNED AT 4:40PM.

Respectfully submitted by,
Marcia Noyes, Secretary