

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, March 27, 2023

1. **Alex Burke convened the meeting via video conference at 4:02 pm with the following members present; Tim Scoggins, Asa Morin, Dave LaChance, Greg Van Houten, Lisa Byer – Executive Director and William Gardner – Operations Manager. Sarah Krinsky and Dan Cross were absent.**
2. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the Board Minutes of January 23, 2023, and the Annual Meeting of February 27, 2023.

MOTION: GREG VAN HOUTEN MOVED TO APPROVE THE MINUTES OF JANUARY 23, 2023, BOARD MEETING WITH A GRAMMATICAL CORRECTION AND THE MINUTES OF THE ANNUAL MEETING OF FEBRUARY 27, 2023. DAVE LACHANCE SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

3. **FINANCE REPORT:** Lisa reviewed the financial reports for the months of January and February 2023.
4. **EXECUTIVE DIRECTOR REPORT:** The Director's report was distributed to the board prior to the meeting for their review. Lisa reviewed the staff reports including annual reporting, town meeting, documentation of Tony's position. Lisa explained that she and William are discussing the plan to replace Tony who plans to leave at the end of June. Greg Van Houten pointed out that with the job market right now, we should plan to be flexible based on who applies for the position.

On the regulatory front, Lisa has reported on the \$25k state bridge funding expenditures as required. She also testified in the budget hearings for VAN's current ask of \$1m during this legislative session. They have activated the Closed Captioning service through Castus but are still looking to resolve technical issues with that and other issues. William provided an update on a scheduled meeting with Castus to address the problems.

The annual reporting has been completed including the state report. On the recommendation of William, Lisa is working with the Executive Committee to open a Certificate of Deposit at M&T Bank with \$200k at 4% for 13 months. Once the signatures are complete Lisa will get that process completed. The interest earned should be around \$8k.

Lisa reported that Town Meeting Day coverage went well, however, there was miscommunication with the Town of Pownal. They had an expectation that their coverage would be live but that was not possible given the coverage of the other towns. This year marked the first return to full in person meetings for all the towns which meant that coverage returned to as it was pre-pandemic. Lisa will monitor the situation and follow up as necessary.

5. **MOTION: GREG VAN HOUTEN MOVED TO ADJORN THE MEETING. DAVE LACHANCE SECONDED THE MOTION. THE MEETING ADJORNED AT 4:41PM.**

Respectfully submitted by,
Sarah Krinsky, Secretary